

CONSTITUTION  
OF  
IOWA ORGANIZATION OF WOMEN ATTORNEYS

ARTICLE I -- NAME

The name of this Association shall be the Iowa Organization of Women Attorneys.

ARTICLE II -- PURPOSE AND GOALS

Section 1. The purpose shall be to promote the welfare and interest of women lawyers; to maintain the honor and integrity of the profession of law; to secure justice and equality for all; and to do all things necessary to promote and advance our goals.

Section 2. The goals shall be:

- a. To promote full participation of women attorneys in all of the rights, privileges, benefits and responsibilities of the legal profession.
- b. To formulate and encourage implementation of policies on issues of statewide, national and international significance which relate to women lawyers and women as affected by the law.
- c. To cooperate with, aid and support the Iowa State Bar Association, other bar associations, and other organizations to advance the status and progress of women in society.
- d. To advance opportunities for women attorneys which provide access to positions of merit and responsibility.
- e. To promote and assist in the organization and growth of regional, district, county, and local bar associations for women.
- f. To coordinate activities and policy implementation of regional, district, county, and local bar associations for women.
- g. To provide a system of communication and support among its members.

ARTICLE III -- MEMBERSHIP

Section 1. Any person who is admitted to practice before the Bar of the State of Iowa and who subscribes to the purpose and goals as set forth in ARTICLE II shall be eligible to join as a member upon application and payment of dues.

Section 2. Any person who is a resident of Iowa and admitted to the Bar of any other state, and who subscribes to the purpose and goals as set forth in ARTICLE II shall be eligible to join as a member upon application and payment of dues.

Section 3. Any law student or any law graduate awaiting admission to the Bar of the State of Iowa and who subscribes to the purpose and goals as set forth in ARTICLE II shall be eligible to join as an associate member upon application and payment of dues.

Section 4. Other categories of membership may be added by two-thirds majority vote of the Board of Directors.

#### ARTICLE IV -- OFFICERS

The officers of this organization shall be President, President-elect, Vice President, Secretary, and Treasurer.

#### ARTICLE V -- BOARD OF DIRECTORS

The Board of Directors of this organization shall be comprised of the immediate past president, all current officers, and a representative for each judicial district.

#### ARTICLE VI -- MEETINGS

The organization shall hold regular meetings as provided in the Bylaws and an Annual Meeting for the election of officers.

#### ARTICLE VII -- COMMITTEES

The organization may have both standing and special committees.

#### ARTICLE VIII -- AMENDMENTS

The CONSTITUTION of this organization may be amended by a two-thirds majority of members voting. Members shall have a minimum of thirty days written notice of the proposed amendment.



BY-LAWS

OF

IOWA ORGANIZATION OF WOMEN ATTORNEYS

ARTICLE I. OFFICES

- Section 1. The principal office location of the Iowa Organization of Women Attorneys shall be that of the Secretary.
- Section 2. The principal office location may be changed by the Board of Directors.

ARTICLE II. MEMBERS

- Section 1. There shall be two membership classifications:
- a. Member. Any person as defined in ARTICLE III of the CONSTITUTION (Sections 1 and 2).
  - b. Associate Member. Any person as defined in ARTICLE III of the CONSTITUTION (Section 3).
- Section 2. Membership shall be by fiscal year. In order to be a member in good standing, dues must be paid.

ARTICLE III. OFFICERS

- Section 1. Elected officers shall be President, President-elect, Vice-President, Secretary, and Treasurer.
- Section 2. The duties of officers shall be as implied by their respective titles and as specified in these By-laws or designated by the Board of Directors.
- a. President. The President shall:
    - 1. Preside at all meetings of the Organization and Board of Directors.
    - 2. Appoint committee chairpersons upon consultation with the Board of Directors.

3. Be the chief spokesperson for the Organization.
  4. Serve as ex-officio member of all committees except of the nominating committee of which he or she shall serve as a voting member.
  5. Take such actions as necessary and proper to implement the purpose and goals of this Organization.
- b. President-elect. The President-elect shall:
1. Perform the duties of the President in his or her absence.
  2. Act in an advisory capacity to the President and perform such functions as assigned by the President.
  3. Assume the office of President automatically upon the termination of the President's term of office or whenever the office of the President becomes vacant.
- c. Vice-President. The Vice-President shall:
1. Serve as liaison with and chief coordinator of all local associations.
  2. Perform such other duties as may be delegated or assigned by the President or by the Board of Directors.
  3. Serve as coordinator of the Program for the Annual Meeting.
- d. Secretary. The Secretary shall:
1. Be responsible for recording and reporting minutes of the proceedings of all official meetings of the Organization and of the Board of Directors.
  2. Be responsible for sending all notices to members.
  3. Serve as custodian for Organization records.
- e. Treasurer. The Treasurer shall:
1. Have charge of all monies of the Organization and report thereon at each regular meeting.

2. Pay all bills which have been verified by the President or a designee of the President.
3. Maintain records of all dues and forward list of paid members to the Secretary.
4. Maintain an itemized record in a permanent file of all receipts and expenditures.
5. Release to his or her successor within 30 days after expiration of her term of office all monies, records, and papers, securing a signed receipt therefor.

#### ARTICLE IV. BOARD OF DIRECTORS

- Section 1. The Board of Directors shall consist of the immediate past President, all current officers, a member representing each Judicial District, and the appointed chairpersons of each standing committee. A quorum shall consist of five persons of which at least four are officers or committee chairs.
- Section 2. Decisions of the Board shall be by simple majority of Board members voting.
- Section 3. The Board of Directors shall be responsible for the general management of the affairs of this Organization and may delegate to the officers or any standing committee authority to conduct all normal business of the Organization.
- Section 4. The representative for each Judicial District shall be elected for a two-year term at the Annual Meeting by members from their respective districts, provided that the first representatives elected from Judicial Districts 1, 3, 5, and 7 shall serve a term of one year, and thereafter, representatives from said Judicial Districts shall serve two-year terms.

#### ARTICLE V. COMMITTEES

- Section 1. There shall be standing committees on:
- a. Continuing Legal Education;
  - b. Iowa Bar Association Liaison;
  - c. Annual Meeting;
  - d. Local Bar Liaison;
  - e. Professional Action;

